



PROGRAM CONTACT INFORMATION:

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INFORMATION FOR THE 2018-2019 FRIENDLY HOUSE TALKING ABOUT TOUCHING PROGRAM

NOVEMBER 2018

Dear Teachers/Interns:

Thank you so much for your dedication to keeping children safe. We are so excited to have you join us in implementing this curriculum in your classrooms. We strive to make this a valuable program for children and to do so rely heavily on strong community partners. Thank you for being one of those partners!

This year will be very similar to past years where you implement safety lessons ONCE A WEEK in your classroom starting in January 2018. **Lessons will begin the week of JANUARY 7th, 2019.** This letter outlines the rest of the plan for the upcoming year and for implementation.

You will be provided with printed, updated copies of the **2018-2019 attendance sheets** and **calendar**, as well as the **2018-2019 pre-test** and **post-test**. All materials have been made available to you online.

>>To access materials electronically, visit the Child Abuse Council website at www.childabuseqc.org. In the PREVENTION tab, select TALKING ABOUT TOUCHING in the drop-down menu, then click the blue TAT TEACHER RESOURCES button on the left-hand side. The password is TAT.<<

Items available electronically to each classroom:

1. An electronic copy of this letter
2. Calendar of lessons for the 2018-2019 school year
3. Take Home Letters 1-7 in English AND Spanish
4. Attendance Sheet
5. Pre-Test & Post-test
6. Link to Service Evaluation
7. Teachers Guide
8. Additional Resources for you use in the classroom (see below for information.)

Here are some important date for you to note:

- Attendance is due monthly and must be turned in by the date noted on the lesson calendar (unless otherwise noted.)
- Pre-tests are due to the Child Abuse Council by 1/16/2019
- Post-Tests are due to the Child Abuse Council by 4/26/2019
- Service Evaluations Due to Child Abuse Council by 4/26/2019
- FINAL ATTENDANCE DUE BY 4/26/2019

FY18 Talking About Touching Plan

1. Please begin teaching one safety lesson a week starting the **week of January 7th**. You may do this lesson on the day and time that works best for your classroom schedule.
2. In the resource file there is a **teacher's guide**. It has been updated for 2018-2019. Please refer to this for more activity ideas and important information for each lesson.
3. The FIRST and LAST lessons require a pre and post-test be done. **These tests have been updated for 2018-2019. THE DUE DATES FOR TESTS ARE: January 16th and April 26th, 2017.**

a. Pre-Test

- i. Pretest should be done individually or in groups of no more than three children
- ii. Questions should be asked as written; no additional prodding or clarification
 1. Note, if a child misunderstands you may clarify a word. For example: if you ask what would you do if you were lost in a store and they think you asked what would they do if they were lost in a storm that should be clarified.
- iii. Write down exactly what the child says
- iv. Record non-responses (including head shakes, shoulder shrugs, etc) in the boxes provided on the left
- v. You can use the same test page for several children, just record all answers
- vi. Names of children do not need to be on the test forms. Results are calculated as a whole for each classroom, site and the Project Now Head Start group

b. Post-Test

- i. Should be completed in the exact fashion that the pre-test was administered.

A Note on Tests: Upon completion of the curriculum all tests will be "graded." You will receive the results from your classroom and the results of all Friendly House classrooms combined. The test results will come on an individual form and information about how data was gathered and scored will be included.

Tests may be turned in via postal mail or via email to HeatherL@childabuseqgc.org Email is the preferred method!

4. You will take attendance every week on the **attendance sheet**.

o **This needs to be kept up to date and turned in MONTHLY.**

- o Please note on the reverse side of the attendance sheet the **staff involved in the lessons should be tracked as well** (even if they are only in the room for one lesson the entire time)
- o A child's first name and last initial is enough information-we want to ensure we protect the privacy of the family

Attendance may be turned in via postal mail or via email to HeatherL@childabuseqgc.org Email is the preferred method!

5. **Parent letters** are distributed throughout the curriculum as outlined on the attached calendar. Letters are available electronically in both Spanish and English.
6. **Service Evaluations** help us to understand how the program worked in your classroom. Please complete by 5/2/2018 at <https://www.surveymonkey.com/r/TATFH19>
7. **Permission Form** is included for your convenience. It was already completed at registration by parents but is in the resource file in case you need it.
8. **Other Curriculum Support Resources are provided to help you.** Please use these resources as you need to for your staff or parents! Never hesitate to contact Heather Lamb for support, questions or help!

ADDITIONAL RESOURCES IN THE RESOURCE FILE	
Book Lists	Lists of books for young children on sexual development, healing from sexual abuse and book recommendations for parents and caregivers.
Child Abuse and Neglect Information	<ul style="list-style-type: none"> • Child Abuse Disclosure Tip Sheet • Child Abuse prevention for Parents • Signs and Symptoms of Abuse and Neglect • The Impact of Child Abuse and Neglect
Child Abuse Disclosure	<ul style="list-style-type: none"> • Child Abuse Disclosure Tip Sheet • What Do I Say Now? In English and Spanish
Child Abuse Prevention	<ul style="list-style-type: none"> • 10 Ways to Prevent Child Abuse • 12 Alternatives to Lashing Out At A Child • Child Abuse Prevention for Parents • Child Abuse Prevention Infographic • How Schools and Build Protective Factors
Child Sex Abuse	<ul style="list-style-type: none"> • Child Sex Abuse Fact Sheet in English and Spanish • Recognizing Healthy and Unhealthy Sexual Development • Sexual Abuse Prevention Best Practices • Sexual Development in English and Spanish • Sexualizing Childhood Handout • The Health Impact on Children and Youth • The Impact of Porn on Children and Youth
Sexual Development and Behaviors	<ul style="list-style-type: none"> • Behaviors Related to Sex and Sexuality • Recognizing Healthy and Unhealthy Sexual Development • Sexual Development in English and Spanish • Signs and Symptoms of Abuse and Neglect • The Health Impact on Children and Youth • The Impact of Porn on Children and Youth
Babysitter Guides	<ul style="list-style-type: none"> • From Talking About Touching in English and Spanish

Sincerely,
Heather Lamb