



INFORMATION FOR THE 2020-2021 RIHS SECOND STEP: CHILD PROTECTIONS UNIT PROGRAM

October 2020

Dear Teachers:

Thank you so much for your dedication to keeping children safe. We are so excited to have you join us in implementing this curriculum in your classrooms. We strive to make this a valuable program for children and to do so rely heavily on strong community partners. Thank you for being one of those partners!

This year you will implement safety lessons **TWICE WEEKLY for 6 weeks** in your classroom starting **the week of OCTOBER 19th, 2020**. This letter outlines the rest of the plan for the upcoming year and for implementation.

You will be provided with printed, updated copies of the **2020-2021 attendance sheet** and **calendar**, as well as the **2019-2020 pre-test** and **post-test**.

All materials have been made available to you online. *To access materials electronically, visit the Child Abuse Council website at www.childabuseqc.org. In the PREVENTION tab, select TALKING ABOUT TOUCHING in the drop-down menu, then click the blue TAT TEACHER RESOURCES button on the left-hand side. The password is TAT.*

Items available electronically to each classroom:

1. An electronic copy of this letter
2. Calendar of lessons for the 2020-21 school year
3. Home Link 1-6 in English AND Spanish
4. Family Letters 1-3 in English AND Spanish
5. Attendance Sheet
6. Pre Test & Post Test
7. Teachers Guide
8. Additional Resources for your use in the classroom (outlined below)

Here are some important dates for you to note:

- **Pretest Due to Child Abuse Council by 10/30/2020**
- **Posttest Due to Child Abuse Council by 12/18/2020**
- **Service Evaluation taken online by 12/18/2020**
- **ATTENDANCE DUE TO Child Abuse Council BY 12/18/2020**

You may turn in materials by email or postal mail.

Program Contact Information:

Heather Lamb – Prevention Education Specialist

Child Abuse Council

524 15th Street, Moline, IL 61265

HeatherL@childabuseqc.org

309-736-7170 x113

FY21 Second Step: Child Protection Unit Plan

1. Please begin teaching one safety lesson per day starting the week of October 19th. You may do this lesson on the day and time that works best for your classroom schedule.
2. In your packet there is a **teacher's guide**. Please refer to this for more activity ideas and important information for each lesson.
3. The FIRST and LAST lessons require a pre and post test be done. THE DUE DATES FOR TESTS ARE: October 30th, 2020 AND December 18th, 2020.

a. Pre-Test

i. Word document

1. Pretest should be done individually or in groups of no more than four children
2. Questions should be asked as written; no additional prodding or clarification
 - a. Note: if a child misunderstands you may clarify a word. For example, if you ask what would you do if you were lost in a store and they think you asked what would they do if they were lost in a storm that should be clarified.
3. Write down *exactly* what the child says
4. Record non-responses (including head shakes, shoulder shrugs, etc) in the boxes provided on the left of the word document
5. You can use the same test page for several children, just record all answers
6. Names of children do not need to be on the test forms. Results are calculated as a whole for each classroom, site and the Rock Island Head Start group

ii. Google Form

1. Pretest should be given individually or in groups of no more than four children on a separate piece of paper
2. Questions should be asked as written; no additional prodding or clarification
 - a. Note: if a child misunderstands you may clarify a word. For example, if you ask what would you do if you were lost in a store and they think you asked what would they do if they were lost in a storm that should be clarified.
3. Write down *exactly* what the child says
4. Record non-responses (including head shakes, shoulder shrugs, etc) as "no response" or "I don't know" on the Google form
5. Number each response to ensure the person "grading" the test is able to account for all answers given
6. Names of children do not need to be on the test forms. Results are calculated as a whole for each classroom, site and the Rock Island Head Start group

b. Post-Test

- i. Should be completed, if possible, in the exact fashion that the pre-test was administered.

A Note on Tests: Upon completion of the curriculum all tests will be “graded.” Your site director will receive the results from your classroom and the results of all Rock Island Head Starts combined. The test results will come on an individual form and information about how data was gathered and scored will be included.

Tests may be turned in via postal or via email to HeatherL@childabuseqc.org. Email is the preferred method!

4. You will take attendance every week on the attendance sheet.
 - **This needs to be kept up to date and *turned in by December 18th* for the entire curriculum.**
 - Please note on the reverse side of the attendance sheet the **staff involved in the lessons should be tracked as well** (even if they are only in the room for one lesson the entire time)
 - A child’s first name and last initial is enough information-we want to ensure we protect the privacy of the family.

Attendance may be turned in via postal mail via email to HeatherL@childabuseqc.org . Email is the preferred method!
5. **Family Letters and Home Links** are distributed throughout the curriculum as outlined on the attached calendar. Home Links are available in Spanish and English in the online resource file.
6. **Service Evaluations** help us to understand how the program worked in your classroom. Please take the survey online at <https://forms.gle/SaUVywfAvvtNhBkWA>
7. **Permission Form** is included for your convenience. It was already completed at registration by parents but is in the online resource file in case you need it.
8. **Other Curriculum Support Resources are provided to help you.** Please use these resources as you need to for your staff or parents! Never hesitate to contact Child Abuse Council staff for support, questions or help!

ADDITIONAL RESOURCES AT CHILDABUSEQC.ORG	
Book Lists	Lists of books for young children on sexual development, healing from sexual abuse and book recommendations for parents and caregivers.
Child Abuse and Neglect Information	<ul style="list-style-type: none">• Child Abuse Disclosure Tip Sheet• Child Abuse prevention for Parents• Signs and Symptoms of Abuse and Neglect• The Impact of Child Abuse and Neglect
Child Abuse Disclosure	<ul style="list-style-type: none">• Child Abuse Disclosure Tip Sheet• What Do I Say Now? In English and Spanish
Child Abuse Prevention	<ul style="list-style-type: none">• 10 Ways to Prevent Child Abuse• 12 Alternatives to Lashing Out At A Child

	<ul style="list-style-type: none"> • Child Abuse Prevention for Parents • Child Abuse Prevention Infographic • How Schools and Build Protective Factors
Child Sex Abuse	<ul style="list-style-type: none"> • Child Sex Abuse Fact Sheet in English and Spanish • Recognizing Healthy and Unhealthy Sexual Development • Sexual Abuse Prevention Best Practices • Sexual Development in English and Spanish • Sexualizing Childhood Handout • The Health Impact on Children and Youth • The Impact of Porn on Children and Youth
Sexual Development and Behaviors	<ul style="list-style-type: none"> • Behaviors Related to Sex and Sexuality • Recognizing Healthy and Unhealthy Sexual Development • Sexual Development in English and Spanish • Signs and Symptoms of Abuse and Neglect • The Health Impact on Children and Youth • The Impact of Porn on Children and Youth
Babysitter Guides	<ul style="list-style-type: none"> • From Talking About Touching in English and Spanish

Please don't hesitate to contact me with any questions/concerns.

Sincerely,

Heather Lamb